



**INSTITUTE OF
MATHEMATICAL
STATISTICS**

**Handbook for Officers,
Editors, Council Members and
Committee Chairs**

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NOTE: All archival information including: minutes, past officers, committee members, past awardees, etc can be found on the IMS Web site. www.imstat.org. In addition, listings of current officers and committee members can be found there.

The IMS Handbook for Officers, Editors, Council Members and Committee Chairs is maintained and produced by the IMS Business Office. Corrections and comments are encouraged.

Elyse Gustafson, Executive Director
P.O. Box 22718
Beachwood OH 44122
Tel: (216) 295-2340
Fax: (216) 921-6703
<http://www.imstat.org>
ims@imstat.org

Formal Structure

Institute of Mathematical Statistics Constitution

Article I. Name

The name of this organization shall be the Institute of Mathematical Statistics, also hereinafter referred to as the Institute, or as IMS.

Article II. Purpose

The purpose of the Institute is to foster the development and dissemination of the theory and applications of statistics and probability.

Article III. Membership

Section 1. The Institute shall have Individual Members, also hereinafter referred to as Members, and Organizational Members.

Any individual is eligible to become an Individual Member.

Any organization is eligible to become an Organizational Member. An Organizational Member may designate one person who shall have all the rights of an Individual Member. Such designation may be changed annually.

Applications for membership become elective upon payment of dues to the Treasurer of the Institute.

Section 2. A Member or Organizational Member may be suspended from Membership by the Council only for nonpayment of dues. Such suspension from Membership shall require a vote of three-fourths of the Council Members voting.

Article IV. Officers

Section 1. Elective Officers. The Elective Officers of the Institute shall be the President-Elect, the President, and the Past President. Each Elective Officer shall serve for three years, occupying each of the three offices in turn for one year.

Section 2. Administrative Officers. The Administrative Officers of the Institute shall be the Executive Secretary, the Treasurer, the Program Secretaries, and the Managing Editors.

Section 3. Editorial Officers. The Editorial Officers of the Institute shall be the Editors of the scientific journals of the Institute, the IMS Bulletin Editor, the IMS Lecture Notes-Monograph Series Editor, and the IMS Web Editor.

Section 4. Only Members of the Institute shall be eligible for election or appointment to any office.

Section 5. The Institute shall not pay a salary to any Officer, Council Member, or Committee Member.

Article V. Council

Section 1. The Council shall consist of not fewer than 15 elected Members in addition to the Officers of the Institute.

Section 2. Elected members of the Council shall be elected for terms of three years, the terms of approximately one-third of them terminating each year.

Section 3. In furtherance of the purposes of the Institute, the Council shall determine the policies and supervise the affairs of the Institute in accordance with the Constitution and with any By-Laws the Institute may adopt.

Article VI. Executive and Officers Committees

Section 1. The Elective Officers, Executive Secretary, Treasurer, and Program Secretaries under the Chairmanship of the President shall constitute the Executive Committee of the Council, and following the general policies established by the Council, shall conduct all the affairs of the Institute between meetings of the Council.

Section 2. The Executive Committee shall report at each Council meeting.

Section 3. The Executive Committee may create temporary committees with assigned tasks coming within the scope and purposes of the Institute.

Section 4. The Elective, Administrative, and Editorial Officers shall constitute the Officers Committee.

Section 5. The Officers Committee shall meet at least once a year to formulate recommendations for action by the Council.

Article VII. Publications

The Annals of Statistics and The Annals of Probability, which supersede The Annals of Mathematical Statistics, Statistical Science and The Annals of Applied Probability shall be the scientific journals of the Institute. These and The IMS Bulletin comprise the official journals of the Institute. Other publications may be authorized by the Council.

Article VIII. Amendments

Section 1. An amendment to the Constitution may be proposed by a two-thirds majority vote of the Council or by a petition signed by at least 2% of the Members of the Institute.

Section 2. Proposed amendments shall be submitted through the Executive Secretary, who shall submit them within 60 days to the Members of the Institute for a vote. Ballots will be counted if received within 45 days after the date of transmission by the Executive Secretary.

Section 3. A proposed amendment shall require for its adoption a favorable vote of two-thirds of the Members voting.

Institute of Mathematical Statistics By Laws

Article I. Officers

Section 1. Duties

Section 1.1. The President shall preside at Council Meetings and at Business Meetings of the Institute.

The President shall chair the Executive and Officers Committees. The President, in consultation with the Past President and President-Elect, shall make appointments to all committee vacancies.

Section 1.2. The Executive Secretary shall serve as recording secretary of the Council, the Executive and Officers Committees and of the Business Meetings.

Section 1.3. The Treasurer shall oversee the receipt and disbursement of all funds of the IMS, shall ensure that proper accounts of all financial transactions are kept, and shall make an annual financial report to the Council. This financial report shall be audited by a Certified Public Accountant and presented to the Council within three months of the close of the fiscal year being reported upon.

Section 1.4. The Program Secretaries shall arrange and coordinate all activities concerned with meetings of the Institute.

Section 1.5. The Editor of each scientific journal shall exercise general supervision over all editorial affairs of the journal. The Editor may appoint a sufficient number and variety of Associate Editors, and with their collaboration, shall appoint referees. All appointments as Associate Editor terminate with the appointment of a new Editor.

Section 1.6. The Editor of The IMS Bulletin shall exercise general supervision of the editorial affairs of that journal.

Section 1.7. The Editor of the IMS Lecture Notes-Monograph Series shall supervise publication of appropriate manuscripts under guidelines established by the Council, and in consultation with the Publications Committee and the Treasurer.

Section 1.8. The IMS Web Editor shall be responsible for developing and maintaining a formal IMS World Wide Web site in consultation with the Publications Committee and the Treasurer.

Section 1.9. Each Managing Editor shall exercise responsibility over the production of those journals assigned to him or her. He or she shall collaborate with the Treasurer in negotiating the costs of publication.

Section 1.10. The President, and each of the Administrative and Editorial Officers, shall submit an Annual report to the Council.

Section 2. Tenure and Re-election

Section 2.1. For the purpose of defining the terms of the Council or Administrative Officers, a year is the period from one Business Meeting to the next. For the Editorial Officers, a year is the calendar year.

Section 2.2. Elective Officers are elected to serve a first year as President-Elect, a second year as President, and a third year as Past President. Elective Officers are ineligible for nomination to the Council for one year after leaving office.

Section 2.3. Administrative and Editorial Officers shall have three-year terms and may not serve for more than six years. They are ineligible for nomination to the Council for one year after leaving office.

Section 2.4. If the President is absent or incapacitated, the President-Elect shall act as President, or in case the President-Elect is also incapacitated, the Executive Secretary so shall act.

In the event of the incapacity of any Administrative or Editorial Officer, the Council shall appoint a successor for the unexpired term.

Incapacity shall be determined by the Council.

Article II. The Council

Section 1. Five Members shall be elected to the Council by the Members of the Institute to serve for a term of three years. Vacancies in the elected Council occurring subsequent to an election shall not be filled for the unexpired term until the next election.

Section 2. An elected member of the Council who has completed a three-year term on the Council shall not be eligible for nomination to the Council for one year following the term of office. [See also Article I of the By-Laws, sections 2.2 and 2.3, regarding officers.]

Section 3. a) The Council shall meet at least twice a year. b) Meetings shall be held on a least thirty days notice at the call of the President, or the call of any eight members of the Council. c) Any member of the Council unable to be present may appoint a Member as proxy by writing to the Executive Secretary. d) A quorum shall be a simple majority of the Council.

Section 4. The Council shall elect the Administrative and Editorial Officers by majority vote.

Article III. Nomination and Elections

Section 1. Nominations

Section 1.1. The President, in consultation with the President-Elect and the Past President, shall appoint a Nominating Committee before the annual Meeting when he or she retires as President and shall announce their names at the Annual Meeting. This Committee shall submit to the Members, through the Executive Secretary, at least four months before the next succeeding Business Meeting at least one nomination for President-Elect, and a slate containing at least twice as many names as the number of anticipated vacancies on the Council.

Section 1.2. Nominations may be made for President-Elect or for the Council by a petition signed by at least 20 members. Such nominations shall appear on the ballot if they are in the hands of the Executive Secretary at least four months before the Business Meeting. In any event, Members may vote for names in addition to those nominated.

Section 2. The ballots for the Annual Election must be sent to the members at least 90 days before the first day of the next succeeding Business Meeting. In order to be counted, ballots must be received from the Members at least 45 days before the first day of the Business Meeting. The names of the nominees for the Council shall be placed on the ballot in random order.

Section 3. Candidates for Council receiving the five highest numbers of votes shall be elected to serve for three-year

terms; those receiving the next highest numbers of votes shall fill any unexpired terms in order of length.

Article IV. Fellows

Section 1. The Council may by majority vote elect to Fellowship any Member nominated by the Committee on Fellows. Such nomination shall be on the basis of the Nominee's contributions to the development and dissemination of the theory and application of statistics and probability.

Section 2. Each President shall appoint at least three Fellows annually to serve three-year terms on the Committee on Fellows. One of those members whose turn is next to expire shall be designated as chair by the President.

Article V. Certain Standing Committees

The President, in consultation with the President-Elect and the Past President, shall at the beginning of the year in office appoint one or more members to a three-year term (unless specified otherwise) on each of the following standing committees:

- a) Publications. The Committee is responsible for determining general policy for all publications of the Institute. The Editors of the official journals shall be ex-officio members of the Committee.
- b) Selection of Administrative Officers. The Committee shall submit to the Council nominations for each office when vacancies occur.
- c) Selection of Editors. The Committee shall submit to the Council nominations for each Editor of an official journal when vacancies occur.
- d) Memorials. The Committee shall ensure that proper steps are taken to memorialize the death of distinguished mathematical statisticians and probabilists in an appropriate manner. The Committee, in conjunction with the appropriate Editor or program chair, is responsible for the selection of appropriate authors of memorial articles or organizers of program sessions, and for recommending the Council that an issue of a journal be dedicated to an individual deemed particularly deserving.
- e) Named and Special Invited Lectures. The Committee is empowered to arrange for papers of unusual interest to be given at regular meetings of the Institute by distinguished scientists. The Committee also recommends to the Council candidates for all named lectures.
- f) New Researchers Committee. The Committee's responsibility is to assist the IMS in understanding and meeting the needs of new researchers, especially concerning publications and meetings. The Committee will also be in charge of organizing and running the New Researchers Conference, under the supervision of the IMS Program Secretary. The members of the committee will serve for three years. One of those members shall be designated as chair by the IMS President, in consultation with the New Researchers Committee and IMS Program Secretary. If needed, a Local Arrangements Chair for the New Researchers Conference will also be selected by the same process.

Article VI. Dues

Section 1. Members shall pay dues on a calendar year basis at rates set by the Council at an Annual Meeting or by ballot. Payment of Membership dues entitles a Member to receive the full current volume of *The IMS Bulletin* and, as determined by the Council for each dues rate, the full current volume of other journal(s) published by the Institute.

Section 2. Annual dues shall be payable on the first day of January of each year.

Section 3. Each year approximately ninety (90) days before the beginning of the Annual Meeting for the year, but in no case earlier than the first day of March or later than the first day of July, it shall be the duty of the Treasurer to notify anyone whose dues are in arrears. If the Treasurer does not receive payment of such dues within eighty (80) days from the date of such notice, the Treasurer shall report the delinquent to the Council, who may suspend the delinquent from membership. A suspended member shall be reinstated to membership for a given calendar year if the Treasurer receives payment of dues before the end of that calendar year.

Article VII. Dissolution Statement

In the event of termination or dissolution of the Institute, the Council shall, after payment of all the liabilities of the Institute, dispose of all of the assets of the Institute exclusively for the objectives of the Institute, in such manner, or to such organization or organizations exclusively for charitable, educational, or scientific purposes as shall at the time

qualify as an exempt organization or organizations under Section 501(c)3 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) as the Council shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the County in which the principal office of the Association is then located, exclusively for such purposes or to such organization or organizations as said Court shall determine, which are organized and operated exclusively for such purposes.

Article VII. Amendments

Section 1. An Amendment to these By-Laws may be proposed by a two-thirds majority vote of the Council or by a petition signed by at least 2% of the Members of the Institute.

Section 2. Proposed amendments shall be submitted through the Executive Secretary, who shall submit them within 60 days to the Members of the Institute for a vote. Ballots will be counted if received within 45 days after the date of transmission by the Executive Secretary.

Section 3. A proposed amendment shall require for its adoption a favorable vote of a majority of the Members voting.

Section 4. If at a regularly scheduled Council Meeting three-fourths of the Council Members affirm that an emergency exists which precludes a mail ballot, then the By-Laws may be amended at a regularly scheduled Business Meeting.

Section 5. A proposed amendment to the By-Laws shall require for its adoption a favorable vote of two-thirds of the Members voting at a Business Meeting.

Officers

Executive Committee

The Executive Committee consists of the President-Elect, President, Past-President, Executive Secretary, Treasurer, and Program Secretary. The Executive Committee, under the Chairship of the President, conducts all the affairs of the Institute between Council Meetings following the general policies established by the Council. The Executive Committee meets at least twice a year, and attends all Council Meetings. The Committee may create temporary committees with assigned tasks coming within the scope and purposes of the Institute.

President

The President is the highest officer of IMS and, together with the President-Elect and Past President, sets the directions for IMS during his or her term of office. The formal duties are as follows:

1. Preside at Council and Business Meetings and Chair the Executive and Officers Committees.
2. In consultation with the Past President and President-Elect, make appointments to fill all committee vacancies. In particular, appoint a Nominating Committee before the annual meeting and announce the committee members at the Business Meeting. All appointments should be reported to the Executive Secretary and Executive Director.
3. Represent IMS to other bodies, such as COPSS and CBMS.
4. Submit an annual report to Council, as required by Section 1.8 Article 1 of the By-Laws.
5. Receives the report from the Committee on Fellows, and sends ballot to Council members. Signs the fellow certificates which are prepared by the IMS Business Office for distribution at the Annual Meetings.
6. Receives annual reports from each committee chair, officer and editor before the annual meetings.
7. The IMS President is an ex officio member of the corporation of the National Institute for Statistical Sciences (NISS). The President is also responsible for appointing another member of the corporation and a member of the NISS Board of Trustees.

Executive Secretary

The Executive Secretary is responsible for maintaining the records of the Institute. Under the IMS Constitution, the Executive Secretary is a member of the Council and a member of the Executive and Officers Committees. Responsibilities are as follows.

1. In consultation with the President and the Executive Director, prepares agendas for meetings of the IMS Council, the Executive Committee and the Officers' Committee and for the IMS Business Meeting. Sees that the agendas for the Annual Meetings are sent by the IMS Business Office to all officers and Council members.
2. Asks for and records proxies for the Annual Meetings.
3. Serves as recording secretary at the above meetings and email discussions, and prepares minutes for publication in the IMS Bulletin. Counts the number of people at the Business Meeting.
4. Gives the President the numbers of appointments needed for each standing and ad hoc committee. Prepares and maintains lists of committee members.
5. In May, ensures that the IMS Business Office requests each committee chair to prepare a report that summarizes the committee's activities. Also ensures that the annual reports from each officer and editor are sent to the President and to the IMS Business Office for distribution to Council members.
6. Receives the report of the Nominating Committee on candidates for President-Elect and for membership on the IMS Council. Proofreads the ballots prepared by the IMS Business Office, and ensures that the candidates are listed in random order. Ensures that the IMS Business Office mails ballots and short biographies of each nominee to the IMS membership for the annual election. Certifies the election, and apprises the President of the outcome. Article III, Section 1.1 of the By-Laws requires that the Executive Secretary receive the report from the Nominating Committee at least four months before the next Business Meeting.
7. Reports on the results of the election at the Annual Business Meeting.
8. When needed, ensures that the IMS Business Office prepares or emails ballots for voting by IMS Council members, certifies elections, and apprises the President of the outcome.
9. Supervises maintenance and updates the Handbook for IMS Officers, Editors, and Elected Council Members.
10. Prepares material for submission to the Iowa State Library for inclusion in the IMS Archives maintained there since 1985. This usually consists of the IMS handbook.
11. With the IMS Business Office, polls Council members as necessary on issues referred to them by officers or committee chairs, and keeps the Council apprised of important events or issues.
12. With the IMS Web Editor, posts handbook on the World Wide Web.
13. Serves as IMS representative on joint committees as appointed.

Treasurer

Article I, Section 1.3 of the IMS By-Laws states that

The Treasurer shall receive and disburse all funds of the IMS, shall keep proper accounts of all financial transactions, shall make investments as authorized by the Council, and shall make an annual financial report to the Council. This financial report shall be audited by a Certified Public Accountant and presented to the Council within three months of the close of the fiscal year being reported upon.

The Treasurer shall be the agent for the Council in fiscal contracts on behalf of the Institute. The Treasurer in collaboration with the Managing Editor(s) shall negotiate the costs of publication of the official journals of the Institute.

Article VI, Section 3 requires that

Each year approximately 90 days before the beginning of the Annual Meeting for the year, but in no case earlier than the first day of March or later than the first day of July, it shall be the duty of the Treasurer to notify by mail anyone whose dues are in arrears.

The Treasurer also supervises the activities and performance of the IMS Executive Director and Business Office Staff which duties include:

1. Maintain membership and subscription records.
2. Invoice membership dues and subscriptions to IMS journals annually; invoice orders for other publications, advertising, page charges, and reprint permissions as necessary.
3. Make collection reports on unpaid membership dues, journal subscriptions, and other unpaid invoices.
4. Receive all payments, prepare cash reports, and make bank deposits.
5. As a service to IMS members, collect and forward subscription payments from IMS members to journals published outside North America as authorized by the Council; e.g., *Biometrika* and *Scandinavian Journal of*

Statistics.

6. Invest the Institute's surplus funds in interest-earning accounts and certificates of deposit.
7. Pay all bills incurred by the Institute.
8. Prepare quarterly IRS tax returns.
9. Maintain accurate financial records. Prepare financial records for audit. Consult with accountants on all financial matters. Examine office procedures and financial record keeping systems for efficiency and accuracy.
10. Prepare an annual financial report for the Council. Maintain and report timely information on membership and subscription data to the Council.
11. Participate in all negotiations of fiscal contracts to which IMS is a party; e.g., composition and printing contracts, reprint permission agreements, USPS second-class mailing permits, microform contracts.
12. Determine and monitor press runs for all IMS journals.
13. Prepare and send mailing lists for each IMS journal to the press.
14. Mail current-year journals from the IMS Business Office after initial mailing from the press.
15. Investigate and respond to member and subscriber claims for missing journal issues and other publications.
16. Maintain back-issue inventory of all Institute publications.
17. Prepare, publish and distribute an IMS membership directory.
18. Perform additional mailings to members and subscribers. Prepare membership mailing lists on behalf of Program and Executive Secretary for news announcements, regular and special meeting programs, and election ballots.
19. Send appropriate information on members and membership to the Bulletin for publication.
20. Prepare and distribute membership and subscription publicity materials.
21. Represent the Institute in the financial aspects of joint ventures with other organizations, such as the Current Index to Statistics and the Journal of Computational and Graphical Statistics.
22. Manage the production of the Lecture Notes/Monograph Series and the NSF/CBMS Series.
23. Monitor the sale of the Institute's mailing lists to interested parties.
24. Such additional tasks as are required to conduct the operations and financial affairs of the Institute.

Program Secretary

The main function of such a coordinator would be to serve as an information center for the IMS and to prevent conflict of meetings, etc. The Program Secretary arranges for and informs the Council of plans for meetings and coordinates the activities of all officers and committees of the Institute concerned with the meetings. At Council meetings, the Program Secretary proposes places, dates, etc. of future annual, regional and special topics meetings, and nominates program chairs when vacancies occur. The Program Secretary is required to obtain detailed information regarding the costs and arrangements of meetings before asking for Council approval. It is Council policy that the IMS should not accept joint sponsorship of any meeting in which it had not played a principal role in the planning and organization from the outset. Finally, the Program Secretary prepares an annual report for the Council meetings.

See also [Meetings](#)

Editors

The Editors of the IMS include the editors of IMS journals (Annals of Applied Probability, Annals of Probability, Annals of Statistics, Statistical Science), The IMS Bulletin, the IMS Lecture Notes-Monograph Series, the IMS Web Page and both Managing Editors (probability and statistics).

By Article VI Section 4 of the Constitution, the editors of the IMS publications are officers of IMS. Section 1.5 of the By-Laws states that "The Editor of each scientific journal exercises general supervision over all editorial affairs of the journal. The Editor may appoint a sufficient number and variety of Associate Editors, and with their collaboration shall appoint referees. All appointments as Associate Editor terminate with the appointment of a new Editor." The editor of the IMS Bulletin supervises the editorial affairs of that journal.

All editors serve on the Officers' Committee, which meets at least once a year to formulate recommendations for action by the Council. The Officers committee usually meets at the Annual Meeting. Officers are also members of the Council and ex-officio members of the Special Lectures Committee and the Publications Committee. Finally, each editor must prepare an annual report for Council.

Dedication of Individual Articles in IMS Journals:

Dedication (memorial or non-memorial) of a regular refereed research article that has been accepted for publication can

be approved by that journals editor. The editor must inform the Committee on Memorials of the dedication. Unless the committee objects the dedication remains. Inaction by the committee will not lead to delay of publication. The committee has the right to stop the dedication if it finds it to be inappropriate.

Managing Editors

The Managing Editors are responsible for the redaction and printing of the IMS journals. They jointly supervise the work of the Production Editor, who handles production details for all the journals. For each issue of each journal, the Editor of that journal makes up a lineup of the papers to appear in that issue, with each issue comprising about 25% (one-sixth for the Annals of Statistics) of the pages allotted for that year by the IMS Council. The Managing Editor and the Production Editor advise the Editor how many manuscript pages are represented by 25% (one-sixth for the Annals of Statistics) of the total allocation. Manuscripts of these papers are sent to the typographer, who prepares galley proofs. The Managing Editor, working with the Production Editor, examines and corrects page proofs, which are examined and corrected. As part of this process the Managing Editors and the Production Editor often deal directly with authors regarding last-minute changes, references, and other such matters. After final corrections the typographer sends the pages to the printer, who prepares the final copy of the journals, then binds and mails the journals to the subscribers.

The Managing Editors, together with the Treasurer and Executive Director, are responsible for negotiating the agreements entered into between the IMS and the typographers and printers. In consultation with the Executive Director, they also decide on the advertising material to be included in each issue of the journals.

Committees

Terms of IMS Committees

An annual cycle for a committee runs from one business meeting to the following business meeting. With the exception of the Committee on Nominations, a committee term is three years.

Committee for the Carver Medal

The Harry C. Carver Medal created by the IMS in honor of H. C. Carver, Founding Editor of the Annals of Mathematical Statistics and one of the founders of the IMS. The medal is for exceptional service specifically to the IMS and is open to any member of the IMS who has not previously been elected President. Not more than one award shall be made each year. The nominating committee for consists of three former Presidents of the IMS.

Committee on Electronic Issues

The Electronic Issues Committee is responsible for looking into issues surrounding electronic publishing and electronic issues pertaining to the IMS Business Office. This committee should have 6 members, 3-year appointments, with 2 members rotating out every year.

Committee on Fellows

Article IV, Section 2 of the Bylaws provides that "Each President shall appoint at least three Fellows annually to serve three-year terms on the Committee on Fellows. The President shall designate one of those members whose term is next to expire as chair."

Article IV, Section 1 provides that "The Council may by majority vote elect to Fellowship any Member nominated by the Committee on Fellows. Such nomination shall be on the basis of the Nominee's contributions to the development and dissemination of the theory and application of statistics and probability." Only members of IMS are eligible to be Fellows of IMS.

The current policy and procedure of the Committee on Fellows was established by Council in 1997. While the Council did not recommend a quota for fellowship, it was felt that with a membership of 3600, a running average of between 20 and 25 new fellows elected each year was appropriate.

Qualifications for Fellowship

- The candidate shall have evidenced continuing activity in research in mathematical statistics by publication of independent work of merit.
- The first qualification may be partly or wholly waived in the case of (a) a candidate of well-established leadership, whose contributions to the field of statistics or probability other than original research shall be judged of equal value; or

(b) a candidate of well-established leadership in the application of statistics or probability, whose work has contributed greatly to the utility of and application of these areas.

Prospective fellows should have been members on December 1 of the year preceding the one in which they are to be considered for Fellowship by the committee. Candidates should also have shown a commitment to the IMS by having been members of the society for at least two years.

Procedures

A call for nominations and a nomination form is published in the IMS Bulletin, and on the IMS web page. Members nominating a person for Fellow transmit completed nomination form that includes a list of not more than five publications, other reasons for nominating the person, and a brief citation. Supplementary material including a curriculum vitae, supporting letters, and any other relevant material should accompany the nomination. The nomination package is sent to the IMS Business Office, as per the instructions in the IMS Bulletin by the deadline of January 31. The Business Office distributes the packages to all members of the Committee on Fellows.

The Chair of the Committee on Fellows arranges for discussion and voting, and transmits to the President a list of successful nominations for election by Council. Normally, the Chair of the Committee reports to the President on or before April 15 to allow sufficient time for Council approval and invitations to be sent to newly elected Fellows well in advance of the Annual Meeting.

The new Fellows are announced at the Presidential Invited Address at the Annual Meeting. The President writes to all the nominators well before the Annual Meeting thanking them for their efforts and informing them of the results.

There are no formal rules or voting schemes that the Committee on Fellows must follow in deciding which nominations should be forwarded to the President. It is up to the Chair of the Committee to advise the Committee of the voting scheme and other relevant issues, to encourage discussion of the issues and the nominations, and to prepare the final list of successful nominations. Any relevant information on procedures available from Council discussion or previous Committee on Fellows discussions shall be forwarded to the Chair of the Committee on Fellows by the President.

Committee on Memorials

The Memorials Committee sees that proper steps are taken to memorialize distinguished Statisticians and Probabilists who have died. The committee must choose whom to honor and how. The committee, in conjunction with the appropriate Editor or Program Chair, selects appropriate authors of memorial articles or organizers of memorial sessions and is responsible for recommending to the Council that an issue of a journal be dedicated to an individual deemed particularly deserving.

Dedication of Individual Articles in IMS Journals:

Dedication (memorial or non-memorial) of a regular refereed research article that has been accepted for publication can be approved by that journals editor. The editor must inform the Committee on Memorials of the dedication. Unless the committee objects the dedication remains. Inaction by the committee will not lead to delay of publication. The committee has the right to stop the dedication if it finds it to be inappropriate.

Committee on New Researchers

The New Researchers Committee's responsibility is to assist the IMS in understanding and meeting the needs of new researchers, especially concerning publications and meetings. The Committee will also be in charge of organizing and running the New Researchers Conference, under the supervision of the IMS Program Secretary. The members of the committee will serve for three years. One of those members shall be designated as chair by the IMS President, in consultation with the New Researchers Committee and IMS Program Secretary. If needed, a Local Arrangements Chair for the New Researchers Conference will also be selected by the same process.

Committee on Nominations

By-Laws, Article III, Section 1.1 state that

The President, in consultation with the President-Elect and the Past President, shall appoint a Nominating Committee and shall announce their names at the Annual Meeting when he or she retires as President. This Committee shall submit to the Members, through the Executive Secretary, at least four months before the next succeeding Business Meeting, at least one

nomination for President-Elect, and a slate containing at least twice as many names as the number of anticipated vacancies on the Council.

Committee on Publications

The Publications Committee is responsible for determining general policy for all publications of the Institute. The Editors of the official journals are ex-officio members.

Committee to Select Administrative Officers

The Committee to Select Administrative Officers submits nominations for Executive Secretary, Treasurer, Program Secretary, and Managing Editors when vacancies occur.

Committee to Select Editors

The Committee to Select Editors submits nominations for Editor of each publication as vacancies occur. The President is charged with appointing two additional ad hoc members to the Committee for each selection decision that must be made.

Committee on Special Lectures

The Committee on Special Lectures arranges for papers of unusual interest to be given at regular meetings by distinguished scientists. It also selects the Wald Lecturer and, in alternating years, the Neyman, Rietz and LeCam Lecturers. The names of the selected lecturers are usually announced at the IMS Annual Meeting at least one year in advance.

The Annals and Statistical Science Editors ex-officio members of the Committee on Special Lectures, since special papers are usually published in one of these journals. The Program Secretary and Associate Program Secretary for Probability serve as ex-officio members of the Committee on Special Lectures. In the recent past, the ex-officio members have been voting members of the committee.

Medallion Lectures

The committee invites eight individuals to deliver Medallion Lectures in the following year without specifying at which IMS meeting the paper should be presented. There is an informal rule that no one who has given a Medallion Lecture (or a Special Invited Paper) in the past five years is eligible to be chosen as a Medallion Lecturer, although they may be chosen as a Named Lecturer.

Medallion Lectures are distinct from Invited Papers, which are chosen by the various Program Committees for specific meetings. Each Medallion Lecturer will receive a Medallion in a brief ceremony preceding the lecture.

The Committee on Special Lectures should include in its selections at least one person in each of the following four areas: probability, theoretical statistics, applied statistics, and interdisciplinary. Because more statisticians than probabilists are usually on the committee and each group tends to vote for people with whom they are familiar, probabilists maybe less likely to be chosen. To overcome this problem, some committee chairs have devised voting schemes in which the number of Medallion Lectures in probability is fixed in advance, and then separate votes are taken in probability and statistics.

The chair of the Special Lectures Committee should be provided with a list of the Medallion Lecturers (or SIPs) for the last six years.

Named Lectures

All named lectures are selected by the Committee on Special Lectures and are given at the Annual meeting. Details for each lecture follow.

The Wald Memorial Lectures

The Wald Memorial Lectures honors Professor Abraham Wald. The Wald Lecturer gives two, three or four one hour talks on one subject. This gives sufficient time to develop material in some detail and make it accessible to nonspecialists. The Wald Lecturer need not be an IMS member.

The Rietz Lectures

The Rietz Lectures are named after the first President of the Institute of Mathematical Statistics, Professor Henry L. Rietz. The Lectures are intended to be of broad interest and are given every third year alternating with the Neyman and LeCam Lectures. The Rietz Lectures serve to clarify the relationship of statistical methodology and analysis to other fields. In the past, a special committee was appointed to select a Rietz Lecturer.

The Neyman Lectures

The Neyman Lecture is to be given every third year, alternating with the Rietz and LeCam Lectures. The Neyman Lecture ordinarily will emphasize the interactions between statistical theory and scientific research.

The LeCam Lectures

The LeCam Lecture is to be given every third year, alternating with the Rietz and Neyman Lectures. The lecturer should be an individual whose contributions have been or promise to be fundamental to the development of mathematical statistics or probability. An endowment was set up by friends of LeCam to cover the cost of travel and a plaque for the lecturer.

Meetings

Associate Program Secretary for Probability and Its Applications

The President, in consultation with the Program Secretary, shall appoint an Associate Program Secretary for Probability and Its Applications for a term of office of three years. The Associate Program Secretary for Probability is an ex-officio member of the Special Lectures Committee.

Program Chairs

1. The IMS Program Secretary appoints a Program Chair for each IMS sponsored meeting. Program chair duties and other details are as follows:
2. Detailed instructions for Program chairs for each particular meeting can be found on the [Program Chairs Help Page](#).
3. Program Chairs should prepare all advertising materials for the meeting. As a general rule of thumb, meetings should be advertised at least 3 times in the Bulletin (having an ad appear 3 times is a general marketing principle) Therefore, advertisements should be submitted at least 8-9 months prior to the meeting. For more details on advertising see the Program Chairs Help Page.
4. The Program chair may appoint a contributed papers chair. If the meeting is a JSM Program Chairs need to appoint a contributed papers chair as both serve on the JSM program committee. If the meeting is with another group it is the program chair's decision. It can be very helpful to have a contributed papers chair.
5. The Program Chair must contact the main organizer of the meeting and have the registration form mailed to any speakers who are not members of one of the organizing groups.
6. Money for speakers:

✧ In general there is no IMS money regardless of the circumstances. When the meetings are joint sometimes the joint partnership has money. -- It does not hurt to ask. At JSM's nonstatistician speakers can get complementary registration. The same holds for the meetings with ENAR. JSM has had some money available for travel for non-USA invited speakers--talk to JSM program chair.

✧ All speakers are required to register for the meeting.

✧ IMS prepays the registration for all Medallion, Wald, Neyman, LeCam and Rietz - a letter is sent about this from the IMS President. If one of these speakers really has dire circumstances you can get me to make a plea on this person's behalf to the IMS exec board.

✧ IMS pays the expenses of the Wald lecturer.

✧ The LeCam endowment (via IMS) pays the travel expenses of the LeCam Lecturer.

7. Program chairs must find a chair for these medallion and named sessions + optional 5-10 minute introduction by expert. It is recommend requesting suggestions from the speakers for these people. It is also suggested to put 2 Medallion lectures per session. You can have one session with 2 Medallion lectures but no more than 2 Medallion lectures per session.
8. If the meeting is joint with another society which is the primary organizer (ENAR or JSM or SSC) then the program chair must get their abstract and publishing deadlines for the preliminary and final programs.
9. Scheduling: Try to work with the other societies' program chair in the scheduling of the invited sessions. If there is are two sessions which compete heavily for the same audience it is a mess!

10. If the meeting is a JSM or joint with ENAR then be aware of the PARTICIPANT GUIDELINES: The main rule you need to be aware of here is the one paper, one chair rule. Most importantly, an individual can do only ONE of the following: Present an invited paper; Present a contributed paper or poster; Serve as a discussant, panelist or other special participant in one invited OR one special contributed session.

Local Chairs

Duties include:

1. Provide the meeting program chair with a blurb about tourist info and any www connections to hotel/city--this will go in the IMS Bulletin. It is always good to see how this was done in old IMS Bulletins.
2. To coordinate with the other host group's local chairs in terms of student staffing of registration, and staffing of the information desk.
3. To appoint a faculty/student to each IMS sponsored session (both invited and contributed sessions) This person shows up at the session—
 - introduces himself/herself to the chair,
 - knows how to secure an additional transparency projector (or LCD panel at JSM) if the available equipment in the room does not work,
 - is prepared to chair the session if the session chair does not show,
 - brings some transparencies and transparency pens so that if a speaker/discussant needs them they are available.
 - ask if chair needs help in filling out attendance sheet.
4. Works with the other host. group's local chair to get list of nice restaurants and any sights which are great. In general work with the other host. group's local chair. Sometimes it is helpful to contact last year's local chair to get the inside track.
5. Try to get maximum attendance by students at local universities.

Contributed Papers Chair

Duties include:

1. Work with IMS program chair
2. Put the contributed papers into IMS contributed paper sessions.
3. Find session chairs for each IMS contributed paper session.
4. work with contributed paper chair of the other societies running the meeting.
5. work with the IMS local chair especially with regards to session help (see duties of local chair).

Nonsegregation Policy

It is the policy of the Institute of Mathematical Statistics that all its meetings shall be held on a complete nonsegregated basis. In particular, prior to determining the place of a forthcoming meeting, the Secretary of the IMS shall ascertain that meeting halls, eating facilities and housing accommodations adequate for the expected attendance will be available on a nonsegregated basis, and that all social events connected with the meetings shall be nonsegregated.

The IMS should hold no meetings in locations where discrimination against any of its members is likely to occur. In cases of doubt, IMS should seek assurances from the government(s) concerned. Further, IMS should consult related organizations (ISI, AMI, ASA, etc.) concerning their experiences in locations being considered for meetings. In any case, exclusion of a country (or city) from consideration as a meeting site, should be based not on punishment for past events, but in the best interests of IMS and its membership.

Resolution on Freedom of Access to Participation in Institute of Mathematical Statistics Meetings

Because the Institute of Mathematical Statistics is responsible to an international membership, the Council adopts the following resolutions regarding the location and accessibility of its meetings.

1. In arranging its meeting, the IMS and the organizing committee for the meeting shall take all measures within their power to ensure each IMS member and invited speaker the fundamental right of participation.
2. If at any time prior to or during a meeting, it is the judgment of the IMS President that the host country has denied any IMS member or invited speaker free access to the meeting by failing to grant a visa or by any other discriminatory act, he or she shall withdraw IMS sponsorship of the meeting and shall so notify the organizing committee of the meeting and all IMS members.
3. In the event of a meeting where possible access problems are anticipated, the IMS President shall request the organizing committee to inform the appropriate representatives of the host country of the policies stated in items 1 and 2 above.

Numbered Meetings of the IMS

IMS numbers all of its sponsored meetings. This is the responsibility of the Program Secretary.

Activities with Other Societies

Terms of Committees with Other Societies

Many of the committees with other societies have terms specified by the calendar year. Unless otherwise specified, an annual cycle for a committee runs throughout calendar years (January to December).

Committee of Presidents of Statistical Societies (COPSS)

The COPSS Charter preamble reads: "Whereas the various societies have distinct characteristics they also have some common interests and concerns that can benefit from coordinated efforts. The purpose of the Committee of Presidents of Statistical Societies (COPSS) is to work on shared problems and improve intersociety communication. Possible activities for COPSS include but are not limited to the coordination of the calendar of statistical meetings, the preparation of material to inform students about statistics when they are choosing a profession, the sponsoring of lecture series and prizes, and the production of statistical directories."

Currently, the Presidents, Past Presidents, and President-Elects of IMS, ASA, ENAR (Biometric Society, East), WNAR (Biometric Society, West) and SSC (Statistical Society of Canada) serve on COPSS. A Chair and a Treasurer are appointed from outside the list of presidents. COPSS also maintains liaisons with several societies. A current list can be found on the [COPSS web site](#).

Each society pays a certain amount to COPSS for each of its members.

The Presidents' Award

COPSS sponsors and presents the Presidents' Award to a young member of the statistical community in recognition of an outstanding contribution to the profession of statistics. The Presidents' Award, established in 1976, is jointly sponsored by the American Statistical Association, the Institute of Mathematical Statistics, the Biometric Society ENAR, the Biometric Society WNAR, and the Statistics Society of Canada operating through COPSS. The award consists of a suitable certificate and cash award in the sum of \$1000 and is given during the joint meetings of the sponsoring societies.

The recipient of the Presidents' Award shall be a member of at least one of the participating societies. The candidate may be chosen for a single contribution of extraordinary merit, or an outstanding aggregate of contributions, to the profession of statistics. The Presidents' Award is granted to an individual who has not yet reached his or her 41st birthday during the calendar year of the award.

The President's Award Committee consists of six members. Each of the five regular member societies (ASA, ENAR, IMS, SSC, and WNAR) nominates one member of the Committee and the COPSS chair, in consultation with the members of COPSS, nominates one member. Each of the six serves a three year term on a rotating basis. The Executive Secretary of COPSS is an ex-officio member of the Presidents' Award Committee. Recent selection

committee members and awardees are listed in the Archival Section of the IMS Web page.

R. A. Fisher Lectureship

The R.A. Fisher Lectureship was established in 1963 by COPSS to honor both the contributions of Sir Ronald Aylmer Fisher and the work of a present-day statistician for their advancement of statistical theory and applications. The Fisher Lectureship is a very high recognition of meritorious achievement and scholarship in statistical science and recognizes highly significant impact of statistical methods on scientific investigations. COPSS has required that the Lectureship be awarded each year and that when possible the lecture be presented each year at the Joint Annual Meeting of Societies. The lecturer shall be selected by the COPSS R. A. Fisher Lecture and Award Committee which is chosen to reflect the interests of the member Societies. The lectureship is governed by the following conditions:

1. The R. A. Fisher Lectureship is to be awarded yearly to an eminent statistician for outstanding contributions to the theory and applications of statistics.
2. R. A. Fisher Lecture shall be presented at a designated Annual Meeting of the COPSS Societies.
3. The lecture shall be broadly based and emphasize those aspects of statistics and probability which bear close relationship to the scientific collection and interpretation of data, areas in which Fisher made outstanding contributions.
4. The lecture shall be scheduled so as to have no conflict with any other session at the meeting.
5. The Chair of the lecture shall be the Chair of the COPSS R. A. Fisher Lecture Committee of the Chairs' designee. The Chair shall be present for a short statement of the life and works of R. A. Fisher, not to exceed 5 minutes in duration.
6. The lecturer is expected to prepare a manuscript based on the appropriate lecture and to submit it to one of the COPSS society journals.

Recent selection committee members and awardees are listed in the Archival Section of the IMS Web page.

George W. Snedecor Award

This award, established in 1976, honors an individual who was instrumental in the development of statistical theory in biometry. The award is for a noteworthy publication in biometry within three years of the date of the award. Starting in 1991 this award is given every other year, in odd years, and consists of a plaque and a cash award. Recent selection committee members and awardees are listed in the Archival Section of the IMS Web page.

Elizabeth L. Scott Award

In recognition of Elizabeth L. Scott's lifelong efforts in the furtherance of the careers of women, this award is granted to an individual who has helped foster opportunities in statistics for women by developing programs to encourage women to seek careers in statistics; by consistently and successfully mentoring women students or new researchers; by working to identify gender-based inequities in employment; or by serving in a variety of capacities as a role model. This award, first awarded in 1992, is given every other year in even years, and consists of a plaque and a cash award. Recent selection committee members and awardees are listed in the Archival Section of the IMS Web page.

F. N. David Award

F. N. David Award, established in 2001, is sponsored jointly by COPSS and the Caucus for Women in Statistics. This award is named after Florence Nightingale David, an accomplished statistician and the first recipient of the Elizabeth L. Scott Award. This award is to be granted to a female statistician who serves as a role model to other women by her contributions to the profession through excellence in research, leadership of multidisciplinary collaborative groups, statistics education, or service to the professional societies. The F. N. David Award will be awarded bi-annually and consists of a plaque and cash award.

Visiting Lecturers in Statistics

The Visiting Lecturer Program in Statistics, which is sponsored by COPSS, has been operating continuously since 1953. The main purpose of the program is to convey the excitement of the field of statistics to students and other groups. The specific goals are as follows:

1. Provide information on the nature of modern statistics.
2. Illustrate the importance of statistics in all fields of science, particularly those involving experimental

- research, and encourage instruction in statistics to students in all academic areas and at all levels.
3. Create an awareness of the opportunities for careers in statistics for students with high quantitative and problem solving abilities and to encourage them to seek advanced training in statistics.
 4. Provide information and advice to university and college faculties and students on the present availability of advanced training in statistics.
 5. Encourage the development of new courses and programs in statistics.

Leading statisticians from universities, industry and government have participated as lecturers. The program is available to schools and other interested groups in the continental US and Canada. Recent selection committee members are listed in the Archival Section of the IMS Web page.

Other Current COPSS Activities

Web site development.

Conference Board of the Mathematical Sciences (CBMS)

The CBMS Constitution describes the rationale for CBMS as follows.

The purpose of the CBMS shall be to encourage in the broadest and most liberal manner the coordination of the activities of member organizations in the advancement of the mathematical sciences. This purpose is to be pursued by maintaining communications within the mathematical community and between that community and others, promoting public understanding of the importance of the mathematical sciences in a technical society, exchanging information between member societies, and other related activities as desirable and fiscally feasible.

Currently, the American Mathematical Association of Two-Year Colleges, American Mathematical Society, American Statistical Association, Association for Symbolic Logic, Association for Women In Mathematics, Association of State Supervisors of Mathematics, IMS, Mathematical Association of America, National Association of Mathematicians, National Council of Supervisors of Mathematics, National Council of Teachers of Mathematics, Operations Research Society of America, Society for Industrial and Applied Mathematics, the Society of Actuaries, and The Institute of Management Sciences are members of CBMS. Each of these organizations is represented by its president.

CBMS is governed by its elected officers (chair, chair-elect or past chair, secretary and treasurer) and executive committee, which consists of the officers and two additional elected members. There is also a standing Investments Committee, which consists of the treasurer, administrative officer, and a member appointed by the Chair. The Council consists of the Presidents of the Member Societies.

The kinds of activities that CBMS undertakes are described by the following Statement of Policy.

1. The Conference Board seeks to promote understanding and cooperation among the national organizations in the mathematical sciences so that they work together in their various ways for the advancement of, the application of, and the dissemination of, mathematical knowledge. It is the Conference Board's policy to engage primarily in the following kinds of activities:
2. to provide a forum for the discussion of issues of broad concern to the mathematical sciences community and a focus for mutual support among the member societies.
3. to organize and nucleate new functions for the mathematical sciences community,
4. to serve as an organization to which government agencies, professional societies of other disciplines, industry and private foundations can turn for leadership and participation by the mathematical societies, in the spirit described here, and for advice and counsel. To serve as a point of representation for the mathematical sciences to these agencies, societies, and foundations.

It is the Conference Board's policy to minimize its engagement in long-term contract management. Specifically, support for projects begun by CBMS and deemed worthy of continuation would be made through member societies. When appropriate, such activities might continue under the auspices of CBMS even though not administered by CBMS.

In practice, CBMS has two major, ongoing activities. The first is administering regional research conferences with NSF support. IMS publishes statistics and probability titles resulting from the sponsored regional conferences that meet the

standards of the Lecture Notes-Monograph Series. IMS has a representative on the AMS-IMS-SIAM Committee that awards funding for the conferences. The second activity is running semi-annual Board Meetings, one in May and the other in December. The December meeting is designated as the Annual Meeting, and it is there that members of the Executive Committee are elected and dues are set for the following year. The agenda for the May meeting is set at the December meeting, and usually involves a topic of concern shared by all member societies. For example, the meeting in May 1990 revolved around a workshop entitled "Graduate Education in Transition." These meetings are seen as a forum at which CBMS positions are developed. CBMS leaves advocacy of the positions to others, however.

CBMS has been influential when the need has been clear. For example, in 1984-85 CBMS instigated the founding of the Mathematical Sciences Education Board at the National Research Council as a national steering committee that can speak with the authority of the discipline.

National Institute of Statistical Sciences (NISS)

The primary mission of NISS is to encourage and facilitate collaboration between statisticians and scientists from other disciplines on large-scale problems of US national significance. One of its first activities was a workshop in winter 1991 on the role of statistics in materials science. NISS is governed by its corporation of 31 members, representing the statistical sciences community and the Research Triangle consortium. The IMS President is an ex-officio member of the corporation of NISS. Every three years, the IMS President appoints a person who serves simultaneously as Appointed Member and Appointed Trustee for a 3-year term beginning July of the coming year (coordinating with the NISS July - June fiscal year).

American Association for the Advancement of Science (AAAS)

The application of IMS for admission to the AAAS as an affiliated society was approved in December 1940. The IMS is one of about 300 societies affiliated with AAAS. Appointments in the AAAS Committee have a cycle that coincides with the business cycle of the AAAS. The AAAS holds its annual meetings during the second or third weeks in February. This calendar is in effect at least until February, 2004. Specific dates for AAAS annual meetings are 2/20/01, 2/19/02, 2/18/03, and 2/17/04.

IMS is associated with Sections A (Mathematics), G (Biological Sciences), T (Information, Computing and Communications), and U (Statistics).

American Mathematical Society (AMS)

Committee on Women in the Mathematical Sciences

The Committee on Women in the Mathematical Sciences has members appointed from AMS, ASA, IMS, NCTM and SIAM. The committee has always been run by AMS, and committee meetings are held once a year in the fall, usually in Chicago.

The Committee's charge is to identify mechanisms for the enhancement of opportunities for women in the mathematical and statistical sciences, recommend actions to these societies in support of these opportunities, and document its recommendations by presenting data.

AMS-IMS -MAA Data Committee

The Data Committee provides guidance and advice on the policies and procedures governing the conduct of the Annual Survey. Its key roles are helping to determine the composition of the forms and judging the merits of requests for additions to the annual surveys - a critical function given the frequent calls for additional data collection from those who often do not recognize the associated costs. The committee holds one face-to-face meetings a year in conjunction with the January joint meeting of AMS and MAA.

The committee consists of five members appointed by the AMS, three by MAA, one by ASA, and one by IMS. Jim Maxwell, AMS Associate Executive Director for Meetings and Professional Services, serves as an ex-officio member. MAA, ASA, and IMS contribute \$3,500 annually toward the survey effort for each representative they have on the committee. Out of these funds, the AMS covers the travel expenses of the other societies' committee members, applying the remainder of funds toward the direct costs of the survey. Currently, the survey costs exceed \$100,000 a year.

AMS-IMS-SIAM Joint Summer Conferences

AMS-IMS-SIAM Joint Summer Conferences The AMS-IMS-SIAM Research Summer Conferences (SRCs) are a

long-standing annual series of conferences sponsored by the three societies. Funding for the series has been provided primarily by grants to the AMS from the Division of Mathematical Sciences from at NSF. A selection committee is appointed by the three societies and charged with evaluating the proposals submitted to AMS for consideration each March in Chicago, about 16 months prior to their planned occurrence. Currently six members are appointed by AMS, three by SIAM, and three by IMS. Appointments begin on July 1, and end on June 30. The travel expenses of the committee members are fully covered by the NSF grant for the program.

The selection committee approves between six and nine one-week conferences to make up a summer's program. In 1999, the NSF requested that in addition to the Selection Committee for SRCs, the three societies appoint an Advisory Panel formed by two individuals from each of the three societies. The Panel, which will NOT replace the Selection Committee is charged with:

1. Evaluating the success of the SRCs in meeting their stated goals and recommend adjustments in the program when needed.
2. Identify specific areas of research that would benefit from a conference and aid in recruiting proposals and pre-proposals from individuals that are leaders in these areas.
3. Maintain contact with the leadership of the various research institutes to help insure that areas covered by conferences within the SRCs are not overlapping with and, when appropriate complementary to, activities planned at the institutes.
4. Suggest individuals for appointment to the existing Selection Committee on Joint Summer Research Conferences, the prerogative of appointment remaining with the presidents of each society.

The Advisory Panel is to be composed of distinguished researchers in the mathematical sciences who have a broad view of the discipline and who can collaborate with colleagues in other sub-disciplines. Staff support to this committee is provided by the AMS Associate Executive Director for Meetings and Professional Services and staff in the AMS Meetings and Conferences Department.

Russian Translations

AMS take care of all technical matters, including translation and publication, and that the IMS section of the Committee select appropriate papers for translation.

The IMS section of the committee recommends papers pertaining to probability and statistics and, occasionally, operations research and information theory. With financial help from the National Science Foundation, the AMS has carried out the technical aspects of publishing translations. The volumes may be ordered through the American Mathematical Society.

Committee on Selected Tables in Mathematical Statistics

The Selected Tables in Mathematical Statistics series began when IMS and AMS agreed to jointly publish and disseminate "meritorious material" in the form of tables. The Committee on Mathematical Tables serves as an editorial review board for this series, and it is responsible for preparing and editing this series of tables. The chair of this committee acts as an editor, with an unspecified term. The editor (or co-editors) appoints the other members of the committee who act as associate editors.

The Committee seeks to publish high quality tables that are directly useful in printed form but extremely difficult to compute. The tables are of such a size and character that they cannot be published in a standard journal article, but usefulness rather than "inappropriateness for a journal" is the major criterion for publication. The tables are published along with a clearly written paper that describes the computations, theory, applications, interpolation, etc. To date, ten volumes have been published, many by well-known statisticians.

The Committee also recognizes that technology is changing with respect to what can be computed easily and what is useful, and it has correspondingly adjusted its editorial goals and standards. The Committee is discussing the possibility of making tables available in machine readable form and requiring that authors provide algorithms. Such submissions would be accepted only if the algorithm and accompanying material were useful but unsuitable for a journal.

Evaluation Panel for NSF Postdoctoral Fellowships

AMS holds a cooperative agreement with NSF to screen applications for postdoctoral research fellowships in the

mathematical sciences. IMS supplies three members for the evaluation panel, and one of these sits on the Executive Committee of the panel. Panel members usually serve for 3 years. Term of appointment coincides with the Federal fiscal year: October 1 of year n to September 30 of year $n + 1$.

American Statistical Association (ASA)

Current Index to Statistics

The Current Index to Statistics (CIS) is an annual publication sponsored jointly by IMS and ASA that aspires to index the field of statistics on a timely basis. CIS interprets statistics broadly, and the topics it covers range from probability theory to increasing the response rate in mail surveys. The CIS records from 1978 onwards are available in computer readable form from IMS. They are also contained in the MathSci database, which is sponsored by the American Mathematical Society and available through several commercial online information retrieval services.

Committee members serve a three year term on a calendar year basis. The IMS representative is appointed by the IMS President and approved by the Council during the Annual meetings of the previous year. The Chair of the Committee is appointed jointly by the Presidents of IMS and ASA.

Journal of Computational and Graphical Statistics

The IMS co-sponsors the Journal of Computational and Graphical Statistics (JCGS) as equal partners with ASA and with the Interfamily Foundation as a minority co-sponsor (2:2:1 proportions). A Management Committee exists to control operations of JCGS and formulate editorial policy. Editorial appointments are subject to IMS Council approval.

ASA Board Meetings

In year's past, the IMS has had an invited representative to ASA Board Meetings.

Invited IMS Representative to ASA Committee on Meetings (COM)

COM includes representatives from each partner society. COM representatives have 3 year terms. Terms end on December 31. The IMS representative to COM is the IMS Executive Secretary.

Spring Research Conference on Statistics

This annual conference is jointly sponsored by IMS and the Section of Physical Sciences and Engineering Section (SPES) of ASA. The conference is overseen by a management committee that has three representatives from IMS on three year rotating terms.

Bernoulli Society

IMS Committee on Liaison with the Bernoulli Society

The IMS President appoints a Committee on Liaison with Bernoulli Society

Joint Bernoulli Society - IMS Management Committee for the Lecture Notes Monograph Series

This committee oversees the management of the joint BS-IMS LNMS. The Committee consists of four persons on four year rotation terms. Terms begin on January 1, and end on December 31. Two of the members are appointed by the BS and two by the IMS. The most senior person on the Committee serves as the Chair. The Committee is responsible for recommending to BS/IMS an Editor for the LNMS

The National Research Center for Statistics and the Environment (NCES)

The National Research Center for Statistics and the Environment receives its primary funding from the Environmental Protection Agency, and has as its primary aim to develop novel methodology for statistical problems with environmental applications. The Center has an outside advisory board with members representing IMS, ASA, TIES, and EPA.

Electronic Journal of Probability/Electronic Communications in Probability (EJP/ECP)

Under the terms of the affiliation agreement, the IMS will oversee the appointment of members to future advisory boards. In consultation with the advisory board, the IMS will oversee appointment of editors of the journals. The advisory board consists of three IMS appointees, and three outgoing editors, each on three year rotating terms (two to be appointed each year). In recent years, the IMS Committee to Select Editors has recommended editors for the EJP/ECP. All editorial appointments are subject to IMS Council approval.